

ACT GOVERNMENT

**2020 ACT ADULT COMMUNITY  
EDUCATION (ACE) GRANTS  
PROGRAM**

**Information Session**



**ACT**  
Government

# INTRODUCTION

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- Housekeeping
- Agenda (1 hour)

The purpose of the 2019 ACT ACE Grants Program is to deliver quality foundation skills training in accessible and inclusive community settings, to support Canberrans experiencing barriers to learning, training and work to meet their needs and aspirations.

# OBJECTIVES

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The 2020 ACT ACE Grants Program is seeking applications from eligible organisations for projects that:

- offer highly supportive pathways into further training and work
- engage Canberrans with low levels of educational attainment and/or who experience social, health and/or economic barriers to thriving in learning, training and work
- develop the employability and core language, literacy, numeracy, learning, and digital technology skills of adult learners
- tailor training provision to the needs of a target cohort/s and local labour market needs for skilled workers
- implement outcomes-focused project delivery, assessment and reporting.

# TARGETED COHORTS

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- the unemployed, underemployed or people not in the labour force
- youth at risk (17-24 years)
- Aboriginal and Torres Strait Islander peoples
- people living with disability
- parents returning to the workforce
- people from culturally and linguistically diverse backgrounds
- mature-aged people (45 years or older)
- workers displaced due to industry restructures
- veterans seeking to enter the civilian workforce
- carers
- people without post-school qualifications.

## ELIGIBILITY

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Any organisation seeking a 2020 ACE Grant must demonstrate that it meets all the following criteria:

- is not-for-profit
- has a physical presence in the ACT
- has a valid Australian Business Number (ABN)
- has a minimum of \$10 million Public Liability Insurance, including volunteer workers insurance cover if volunteers are engaged by the applicant
- has worker's compensation insurance.

**Not Eligible:** Commercial organisations that are for profit, TAFEs, Universities, State or Federal government agencies.

## AVAILABLE FUNDING

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A total of \$150,000 (GST incl.) is available in 2020 to support ACE projects to be delivered over two years. Funding is available for individual and joint projects. Projects may:

- deliver only non-accredited foundation skills modules
- deliver a combination of non-accredited foundation skills modules and accredited FSK units of competency
- combine general FSK and entry-level industry-specific competencies.

Note: Any one organisation will not be funded for more than two projects.

## AVAILABLE FUNDING

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**Individual projects - up to \$50,000 (GST inc)**

**Joint projects – up to \$100,000 (GST inc)**

Joint projects are defined as two or more ACE providers partnering to deliver an ACE project. Applications for joint projects have the following additional conditions:

- each project partner must be able to clearly articulate their role in the project
- a project partner organisation declaration must be completed for each project partner and attached to the application form
- only one organisation can be identified as the lead organisation.

## WHAT WILL NOT BE FUNDED

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- applicants' existing services unless the applicant can demonstrate additional outcomes
- duplicative services that are already being delivered in the ACT
- purchasing or leasing of real estate
- capital equipment to assist with the ongoing operation of the organisation
- retrospective costs – projects or activities which are already underway or have been completed
- staff travel and accommodation expenses
- expenses incurred prior to signing the Deed of Grant.

# EVALUATION CRITERIA/APPLICATION FORM

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- ACE application is completed through Smarty Grants
- Mandatory fields are mark with a \*
- There are no word limits for each field
- Training and Learning Plan
- Foundation Skills resources (FSK)

# SMARTY GRANTS PROCESS

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- Who do I ask for help?
  - for technical questions about using the online application form, refer to Smarty Grants e.g.
    - download the [Help Guide for Applicants](#) or
    - check out [Applicant Frequently Asked Questions \(FAQ's\)](#)

## **Grants and Procurement team**

email: [EconomicDevelopmentBusinessServices@act.gov.au](mailto:EconomicDevelopmentBusinessServices@act.gov.au)

phone: 6207 1080

# KEY DATES

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Milestones	Dates
Application process opens	20 January 2020
Information sessions	29 January 2020 7 February 2020 17 February 2020
Submission closing date	28 February 2020
Announcement of successful applications	30 March 2020
Contract negotiation	From 31 March 2020
Project commencement	April 2020
Project completion	31 March 2022



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# QUESTIONS?

If you would like to discuss your project or the program, please contact **Skills Canberra**:



**skills.projects@act.gov.au**



**(02) 6205 8555**

**Contact: Caitlin Pantos, Peter Teo**

