

Skilled Capital Approved Foundation Skills Units of Competency

Code	Competency Name	Subsidy Amount
FSKDIG01	Use digital technology for basic workplace tasks	\$110
FSKDIG02	Use digital technology for simple workplace tasks	\$110
FSKDIG03	Use digital technology for routine workplace tasks	\$160
FSKLRG01	Prepare to participate in a learning environment	\$110
FSKLRG02	Identify strategies to respond to basic workplace problems	\$110
FSKLRG03	Use basic strategies for career planning	\$110
FSKLRG04	Use basic strategies for work-related learning	\$160
FSKLRG05	Use strategies to plan simple workplace tasks	\$110
FSKLRG06	Participate in work placement	\$110
FSKLRG07	Use strategies to identify job opportunities	\$110
FSKLRG08	Use simple strategies for work-related learning	\$160
FSKLRG09	Use strategies to respond to routine workplace problems	\$160
FSKLRG10	Use routine strategies for career planning	\$110
FSKLRG11	Use routine strategies for work-related learning	\$110
FSKLRG12	Apply strategies to plan and manage complex workplace tasks	\$160
FSKLRG13	Apply strategies to respond to complex workplace problems	\$210
FSKLRG14	Manage strategies for career progression	\$210
FSKLRG15	Manage own work-related learning	\$210
FSKNUM01	Use beginning whole number skills and money up to one hundred for work	\$110
FSKNUM02	Use beginning skills related to time and 2D shapes for work	\$110
FSKNUM03	Use whole numbers and money up to one thousand for work	\$110
FSKNUM04	Locate, compare and use highly familiar measurements for work	\$110
FSKNUM05	Identify and use some common 2D shapes for work	\$110
FSKNUM06	Use highly familiar maps and diagrams for work	\$110
FSKNUM07	Locate specific information in highly familiar tables, graphs and charts for work	\$110
FSKNUM08	Identify and use whole numbers and simple fractions, decimals and percentages for work	\$160
FSKNUM09	Identify, measure and estimate familiar quantities for work	\$160
FSKNUM10	Identify and describe common 2D and some 3D shapes	\$110
FSKNUM11	Read and use familiar maps, plans and diagrams for work	\$110
FSKNUM12	Identify and interpret information in familiar tables, graphs and charts for work	\$110
FSKNUM13	Construct simple tables and graphs for work using familiar data	\$110
FSKNUM14	Calculate with whole numbers and familiar fractions, decimals and percentages for work	\$160
FSKNUM15	Estimate, measure and calculate with routine metric measurements for work	\$110
FSKNUM16	Interpret, draw and construct 2D and 3D shapes for work	\$160
FSKNUM17	Use routine maps and plans for work	\$160
FSKNUM18	Collect data and construct routine tables and graphs for work	\$160
FSKNUM19	Interpret routine tables, graphs and charts for work	\$160
FSKNUM20	Use basic functions of a calculator	\$110
FSKNUM21	Apply an expanding range of mathematical calculations for work	\$160
FSKNUM22	Use and apply ratios, rates and proportions for work	\$160
FSKNUM23	Estimate, measure and calculate measurements for work	\$160
FSKNUM24	Use geometry to draw 2D shapes and construct 3D shapes for work	\$160
FSKNUM25	Use detailed maps to plan travel routes for work	\$160
FSKNUM26	Read, interpret and use detailed plans, drawings and diagrams for work	\$160
FSKNUM27	Collect, organise and interpret statistical data for work	\$160
FSKNUM28	Use routine formulas and algebraic expressions for work	\$160
FSKNUM29	Use introductory graphical techniques for work	\$160
FSKNUM30	Use common functions of a scientific calculator for work	\$110
FSKNUM31	Apply a wide range of mathematical calculations for work	\$210
FSKNUM32	Use and calculate with complex measurements for work	\$210
FSKNUM33	Collect, organise and analyse statistical data for work	\$210
FSKNUM34	Use and apply concepts of probability for work	\$210
FSKNUM35	Use algebraic and graphical techniques to analyse mathematical problems for work	\$210
FSKNUM36	Use trigonometry for work	\$210
FSKNUM37	Use introductory matrices for work	\$210
FSKNUM38	Use introductory vectors for work	\$210
FSKNUM39	Use introductory calculus for work	\$210
FSKOCM01	Participate in highly familiar spoken exchanges	\$110
FSKOCM02	Engage in basic spoken exchanges at work	\$110
FSKOCM03	Participate in simple spoken interactions at work	\$110
FSKOCM04	Use oral communication skills to participate in workplace meetings	\$110
FSKOCM05	Use oral communication skills for workplace presentations	\$110
FSKOCM06	Use oral communication skills to participate in workplace teams	\$110
FSKOCM07	Interact effectively with others at work	\$110
FSKOCM08	Use oral communication skills to facilitate workplace negotiations	\$160
FSKOCM09	Use oral communication skills to facilitate workplace meetings	\$160
FSKOCM10	Use oral communication skills to complex workplace presentations	\$160
FSKOCM11	Use oral communication skills to facilitate workplace teams	\$160
FSKRDG01	Recognise highly familiar workplace signs and symbols	\$110

Code	Competency Name	Subsidy Amount
FSKRDG02	Read and respond to basic workplace signs and symbols	\$110
FSKRDG03	Read and respond to basic workplace instructions	\$110
FSKRDG04	Read and respond to basic workplace information	\$110
FSKRDG05	Read and respond to simple workplace procedures	\$110
FSKRDG06	Read and respond to simple informal workplace texts	\$110
FSKRDG07	Read and respond to simple workplace information	\$160
FSKRDG08	Read and respond to routine visual and graphic texts	\$110
FSKRDG09	Read and respond to routine standard operating procedures	\$110
FSKRDG10	Read and respond to routine workplace information	\$160
FSKRDG11	Read and respond to complex workplace information	\$210
FSKRDG12	Read and respond to highly complex workplace information	\$210
FSKWTG01	Write personal details on basic workplace forms	\$110
FSKWTG02	Write basic workplace formatted texts	\$110
FSKWTG03	Write basic workplace information	\$110
FSKWTG04	Write simple informal workplace texts	\$110
FSKWTG05	Complete simple formatted workplace texts	\$110
FSKWTG06	Write simple workplace information	\$160
FSKWTG07	Write routine formal workplace texts	\$110
FSKWTG08	Complete routine workplace formatted texts	\$110
FSKWTG09	Write routine workplace texts	\$160
FSKWTG10	Write complex workplace texts	\$210
FSKWTG11	Write highly complex workplace texts	\$270
SWELRN001A	Preliminary learning strategies	\$320
SWEDECO02A	Decoding words and simple sentences	\$490
SWELTR003A	Recognising and writing letters	\$490
SWENUM004A	Recognising and writing numbers	\$490
SWESYM005A	Recognising common visual symbols and signs	\$490
SWEWRD006A	Writing words and simple sentences	\$490
SWETIM007A	Understanding time and money	\$490
SWEPRN008A	Giving basic personal information	\$490
SWEEXC009A	Engaging in short exchanges	\$490
SWELRN101A	Basic learning strategies	\$130
SWEPER102A	Giving personal information	\$520
SWETRA103A	Comprehending and participating in short transactional exchanges	\$520
SWEINF104A	Comprehending spoken information and instructions	\$520
SWECON105A	Comprehending and participating in short conversations	\$520
SWEREC106A	Comprehending and telling spoken recounts	\$520
SWEMSG107A	Comprehending and leaving telephone messages	\$520
SWEINS108A	Comprehending written instructions and completing a short form	\$520
SWEDES109A	Comprehending and composing written descriptions	\$520
SWEREC110A	Comprehending and composing written recounts	\$520
SWETXT111A	Comprehending and composing short informal written texts	\$520
SWENEW112A	Comprehending short news and information texts	\$520
SWENUM113A	Comprehending and performing addition and subtraction with decimal whole numbers	\$520
SWEMSR114A	Comprehending and using the metric system of measurement	\$520
SWELRN201A	Intermediate learning strategies	\$130
SWECAS202A	Comprehending and participating in routine casual conversations	\$520
SWEEXC203A	Comprehending and participating in transactional exchanges	\$520
SWEINF204A	Comprehending and giving spoken information	\$520
SWETEL205A	Comprehending and participating in telephone exchanges	\$520
SWEINS206A	Comprehending and giving spoken instructions	\$520
SWEINT207A	Comprehending and participating in simple interviews	\$520
SWEFOR208A	Comprehending written instructions and completing formatted texts	\$520
SWETXT210A	Comprehending and composing informal texts	\$520
SWENEW211A	Comprehending news and information texts	\$520
SWEMTN212A	Comprehending and composing information reports	\$520
SWEOPI213A	Comprehending and composing opinion texts	\$520
SWEJOB214A	Comprehending and composing jobseeking texts	\$520
SWEVIS215A	Comprehending visual texts	\$520
SWEDIV216A	Comprehending and performing multiplication and division with decimal whole numbers	\$520
SWEFRA217A	Comprehending and using fractions and decimals	\$520
SWELRN301A	Advanced learning strategies	\$130
SWECON302A	Comprehending and participating in casual conversations	\$390
SWEEXC303A	Comprehending and negotiating complex exchanges	\$390
SWEINT304A	Comprehending and participating in interviews	\$390
SWEPRE305A	Comprehending and conducting presentations	\$390
SWEDIS306A	Comprehending and participating in discussions	\$390
SWECOR307A	Composing formal correspondence and completing formatted texts	\$390
SWEINF308A	Comprehending and composing complex information texts	\$390
SWENAR309A	Comprehending and composing narrative texts	\$390

Code	Competency Name	Subsidy Amount
SWEDSN310A	Comprehending and composing discussions	\$390
SWEEXP311A	Comprehending and composing expositions	\$390
SWEVIS312A	Comprehending and composing visual texts	\$390
WEADS313A	Comprehending news stories and advertisements	\$390
SWEINS314A	Comprehending and giving complex instructions	\$390
SWEJOB315A	Language skills for jobseeking	\$390
SWECAL316A	Comprehending and performing multiple-step calculations	\$390
SWEMAT317A	Applying and interpreting mathematical information	\$390
SWELRN401A	Learning strategies for further studies	\$130
SWEKNO402A	Language knowledge	\$520
SWEUND403A	Understanding academic culture	\$520
SWEREA404A	Reading and note-taking skills for further studies	\$520
SWEPER405A	Writing skills for persuasive essays	\$520
SWEANA406A	Writing Skills for Analytical or Scientific Reports	\$520
SWELIS407A	Listening and taking notes in presentations	\$520
SWESPE408A	Speaking and writing skills for presentaitons	\$520
SWEDIS409A	Speaking skills for discussions	\$520
SWEPRO410A	Pronunciation skills for further study	\$520
SWEPSE401A	Pronunciation skills for employment	\$520
SWEWSJ404A	Writing skills for jobseeking documents	\$520
SWESSJ405A	Speaking skills for jobseeking	\$520
SWELCE402A	Lanuage and culture of employment in Australia	\$390
SWEWSP403A	Writing skills for public sector applications	\$520
SWESST406A	Speaking skills for workplace texts	\$520